



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
LOS ANGELES COUNTY HISTORICAL  
LANDMARKS AND RECORDS COMMISSION  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012**

**Friday, July 10, 2015**

**9:30 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (15-3407)

**Attachments:** [AUDIO](#)

**Present:** Chair Louis Skelton, Vice Chair Stephen Sass, Commissioner Yolanda Duarte-White, Commissioner Elysha Paluszek and Commissioner Ivy Sun

Call to Order. (15-3147)

**The meeting was called to order by Chairman Skelton at 9:35 a.m.**

**Commissioner Sass joined the meeting at 10:55 a.m.**

**I. ADMINISTRATIVE MATTERS**

**1. Election of Officers for 2015-16. (15-3176)**

**Chairman Louis Skelton stated that it was incredible serving as Chair of the Commission for over twenty years and that it was time for him to pass the baton.**

**Commissioner Yolanda Duarte-White nominated Commissioner Stephen J. Sass, seconded by Commissioner Ivy Sun. There being no further nominations from the floor, by acclamation Commissioner Stephen J. Sass was elected Chair of the Commission.**

**Commissioner Ivy Sun nominated Commission Yolanda Duarte White, seconded by Commissioner Elysha D. Paluszek.**

**Commissioner Louis Skelton nominated Commissioner Elysha D. Paluszek for Vice Chair. The nomination failed for lack of a second.**

**Therefore by acclamation Commissioner Yolanda Duarte-White was elected Vice Chair.**

2. Approval of the July 11, 2014 Minutes. (15-3148)

**On motion of Commissioner Yolanda Duarte-White, seconded by Commissioner Elysha Paluszek, unanimously carried, this item was approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

3. Discussion and action regarding the Los Angeles County Commission on Human Relations desire to house the Commission's archives, historical documents and minutes from the 1940's through the present, at the University of Southern California's library. (15-3175)

**This item was continued to a future meeting without discussion.**

**Attachments:** [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

4. Chairman Skelton's Report for the meeting of July 10, 2015. (15-3149)

**Chairman Skelton reported that he attended a January 2015 meeting regarding pending legislation pertaining to County Landmark and Registry procedures. He also stated that he would like to formally recognize and thank the Regional Planning staff for their efforts in working on the Ordinance. He has opened a preservation office in Clarksburg, West Virginia, and will be traveling to the east coast more frequently.**

5. Ex-Officio Member Reports for July 10, 2015. (15-3150)

**Member Susan Broman, County Librarian, reported that County Librarian Margaret Donnellan Todd will be retiring at the end of August 2015. The County of Los Angeles opened a state-of-the art Library in Manhattan Beach and over two hundred people attended the Grand Opening. Los Angeles County plans to open four new libraries and renovate several others over the next two years.**

**Portia Sanders, Registrar Recorder/County Clerk (Registrar Recorder), reported that renovation of the Centro Maravilla is completed and has re-opened; the main focal point is the Rose Garden. The RR plans to open a RR office in the San Gabriel Valley and in an effort to reduce wait time for**

**copies of records, the RR is exploring the feasibility of digitalizing vital records and making them available online.**

6. Staff Report for the meeting of July 10, 2015. (15-3151)

**There was no report presented.**

7. Recommendation: Comment on and/or receive and file the following correspondence from the Office of Historic Preservation:

***National Register of Historic Places***

Frank Thomas House  
Michael White Adobe (15-3299)

**Following a brief discussion, this item was received and filed.**

Attachments: [SUPPORTING DOCUMENT](#)  
[SUPPORTING DOCUMENT](#)

**IV. MISCELLANEOUS**

**Matters Not Posted**

8. Matters not posted on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (15-3152)

**The following item was introduced for discussion and placed on the October 9, 2015 agenda:**

- **Update on the HLRC Ordinance.**

**Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (15-3153)

**There were no members of the public present to address the Commission.**

**Adjournment**

10. Adjournment of the meeting of July 10, 2015. (15-3154)

**There being no further business, Chairman Skelton adjourned the meeting of July 10, 2015 at 10:04 a.m.**